

The written component of the October 2020 DO-HNS Part 2 exam will be delivered remotely using the Practique system provided by Fry-IT, with online proctoring services being provided by ProctorExam.

The exam is scheduled to start at **2 pm on Monday 19 October**. Please be ready to begin registration and identity checks from 1.15 pm on the day so that there is time to rectify any issues. The exam will be 2.5 hours long.

Please be aware that as part of the online proctoring, you will be required to hold up your photo ID (passport, driving license etc.) to prove your identity through ProctorExam at the start of the exam, as you would if the exam was being taken face-to-face. For more information on how ProctorExam works, and how you should set up your exam environment, please visit <https://proctorexam.com/test-taker-support/> and make use of the information available there, including information on what you should not have in the exam. Please note that you will **not** need to use your mobile phone as an additional monitoring device - the use of your webcam will be sufficient.

Please note that for online proctoring to take place, the exam must be taken on a PC or laptop with audio and a webcam. The minimum system requirements for your device and guidance for candidates are available for your information.

Process for registering for and taking exam

- In the week commencing 12 October, you will receive an automatic email from ProctorExam with instructions for completing a system check – this must be completed, so please check your junk folder if you cannot find it.
- Once you have completed your system check, you will automatically receive a second email from ProctorExam with the information needed to start your exam at the time designated above.
- You will receive a final email on the day of the exam (from 1.30 pm onwards) with your exam login details (candidate ID, password and exam PIN)
- You will then be able to start your final system and photo ID check, and access the 'Instructions to candidates' box with the link to Practique to start the exam.

NB. You will not be prompted or instructed to start the exam in Practique, so you should start as soon as you are ready.

For further information on the exam experience, please read the related document "Additional notes for candidates". FAQs for candidates regarding ProctorExam and Practique are also available.

Important

Candidates wishing to take the online written component of the DO-HNS OSCE **must** sign and return a GDPR consent form to the College to whom you applied before the exam on the 19th of October. This is also available online.

Additionally, candidates should read the ICBSE privacy notice for the written component of the DO-HNS OSCE prior to taking the exam as it covers the information that will be gathered by the system as you take the exam. This is also available online.